

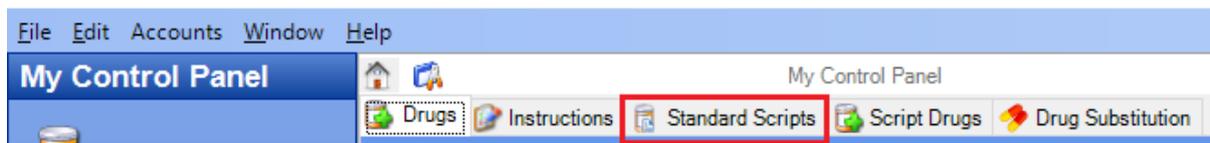
Standard Scripts are a useful tool to enable you to quickly add drugs to a patient's chart. Commonly prescribed drugs can be grouped together in a Standard Script which can be modified as required.

1. Create Standard Script

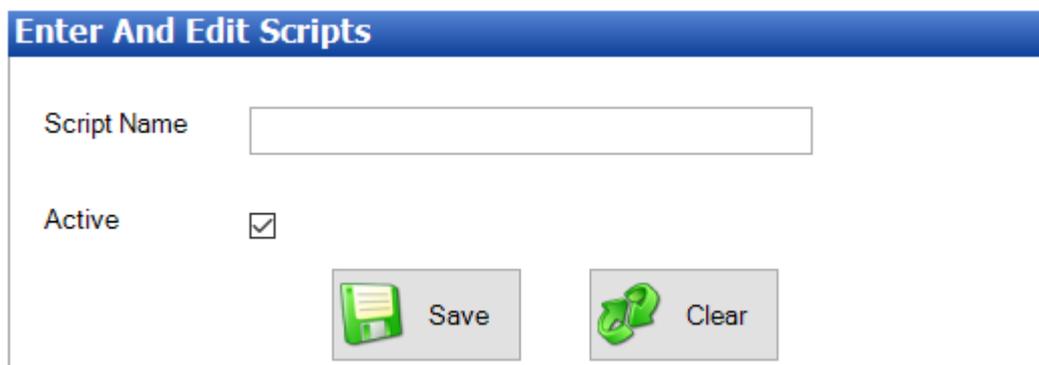
Navigate to [My Control Panel](#) > [Admin Console](#) > [Drugs](#).



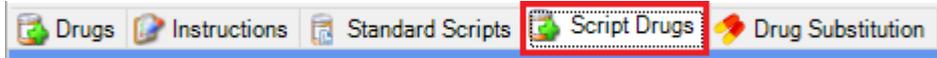
Click the **Standard Scripts** tab.



Enter the name of the new Standard Script and click Save.

A screenshot of the 'Enter And Edit Scripts' form. It features a text input field for 'Script Name', a checkbox for 'Active' which is checked, and two buttons: 'Save' (with a floppy disk icon) and 'Clear' (with a trash can icon).

Click the **Script Drugs** tab to add the drugs to this script.



Select the Standard Script previously created from the **Script Name** dropdown list.

A form titled 'Select Script to add and edit drugs' with a blue header. It contains two dropdown menus: 'Script Name' (set to 'Test Script') and 'Script Drugs' (empty).

Enter the drug name and press the tab key or click the ellipsis button .

A screenshot showing the 'Drug Details' form and an open 'Drug Search' dialog box. The 'Drug' field in the form contains 'para' and has a small blue ellipsis button next to it. The 'Drug Search' dialog box is titled 'Drug Search (version 2025.5.0.0)' and has a search field containing 'para'. The dialog also shows 'Search By' set to 'Generic Name or Trade Name' and 'Manufacturer' as an empty field. At the bottom of the dialog are two buttons: 'Trade Name' and 'Generic Name'.

Specify the type of prescription, quantity, duration, and instructions. Click **Save**. Is Repeat this process until you have added all the drugs required.

To review or edit a drug added to a standard script select it from the **Script Drugs** dropdown list.

Select Script to add and edit drugs

Script Name:

Script Drugs:

Drug Details

Drug:

Generic Name: PARACETAMOL

Prescription Type: Issues Allowed:

Script Type:

Quantity:

Duration (Days): Generic Only:

Instruction 1:

Instruction 2:

Instruction 3:

Instruction 4:

[Add Custom Instruction](#) Active:

2. Add a Standard Script Drug to Patient's Chart

Open the patient's consultation and begin / edit a consultation. Navigate to Prescriptions and click **Add New**.

Click **Standard Scripts** tab and select the standard script from the dropdown list.

The screenshot shows a patient consultation for 'Test Script' (ad1, ad2) on 12/04/1980. The 'Prescriptions' menu is open, and the 'Add New' option is highlighted. The 'Standard Scripts' icon is also highlighted. The 'Standard Scripts' dialog box is open, showing 'Test Script' selected in the dropdown. Below the dropdown is a table of drugs:

Drug	Type	Issues	Qty	Dur
PARACETAMOL TABS	Acute	1	1	1
ROXILLIN (AMOXYCILLIN) CAPS 500MG	Repeat	1	30	30



Highlight the drugs required or click 'Select All'.

To add specific drugs from the list press CTRL on the keyboard and click the drugs required.